

GUIDELINES FOR THE ENTRY POINT SCREENING OF TRAVELLERS (SCREENING FOR COVID-19)

A. ADVISE FOR TRAVELLERS PRIOR DEPARTURE

- 1.0 All travelers are required to download, activate, and register the *MySejahtera* application <https://mysejahtera.malaysia.gov.my/>. *MySejahtera* mobile app is now available in Apple app Store, Google play store, and the Huawei apps gallery.
- 2.0 Essential details regarding travel information which includes (Date of departure, time of departure, flight details and port of embarkation) are filled in the health declaration form via *MySejahtera* application at least one (1) day prior departure.
- 3.0 Travellers (non-Malaysian) need to show the *MY Travel Pass* (MTP) issued by the Immigration Department of Malaysia and need to be tested for COVID-19 with the RT-PCR COVID-19 test not exceeding 72 hours prior departure and may proceed for check in and verification by Immigration Department of Malaysia.
- 4.0 Travellers whose results has turned to be negative and are asymptomatic are the ones who are ONLY allowed onboard / to enter Malaysian borders.
- 5.0 As for a fully vaccinated Malaysian citizens, permanent residents (PR) and foreigners (e.g. MM2H pass holder, workers, etc) can make an application to the Ministry of Health (MOH) or a Home Quarantine via home quarantine website portal as follows:
<https://hso.moh.gov.my/outbreak-portal-hqa/index>

B. SCREENING OF AIRCRAFT, TRAVELLERS, AND CABIN CREWS

1.0 Measures to be taken Onboard

1.1 Announcements

- i. The pilots/captain/ airline crew of the aircraft are advised to make an in-flight announcement during the flight and just prior landing.
- ii. These announcements shall include the following information as below:
 - a. During in- flight journey
 - To identify any symptomatic/unwell passengers onboard by the airline crew.
 - Any travellers with symptoms of COVID-19 deadly virus such as fever, cough, sore throat, breathlessness, and other relatable symptoms to come forward and to capitulate themselves to the cabin crew.
 - b. Prior Landing
 - Advice fellow travellers to Download, Activate and Register the *MySejahtera* application and to fill up the Health Declaration Form (HDF) (**Appendix 1**) via the application.
 - To inform all passengers and travellers regarding the thermal scanning process that will be preceded upon arrival to Malaysian borders.

1.2 Visual Assessment

The airline crew must be vigilant for symptomatic travellers (eg, fever, cough, sore throat, and breathlessness) that did not come forward and identify themselves.

1.3 Management for symptomatic travellers by airline crew

- i. The airline crew are needed to inform the authorities' in charge of the arrival destination regarding traveller/s with suspected COVID-19 infection symptoms as soon as possible.
- ii. The symptomatic traveller/s are advised to be given protective face masks (three-ply masks preferably) and isolate them. If isolation option isn't available it advisable to vacate two rows front and two rows back from the symptomatic traveller/s.
- iii. To prepare a separate aircraft lavatory for the suspected COVID-19 traveller/s.
- iv. The airline crew must always wear a protective mask and disposable gloves. It is advisable to wear a face shield.

- v. The airline crew should take responsibility in identifying the close contacts of the suspected COVID-19 traveller/s.
- vi. The close contacts of the suspected traveler/s are:
 - a. Any person sitting within 2 meters (4 rows in front, side, and behind) of the suspected person
 - b. Any travel companions or any person providing care who has close contact with a suspected person;
 - c. Cabin crew managing the suspected person; and
 - d. Those who had contact with respiratory secretions of the suspected traveller/s.
- vii. If a crew is a suspected case of COVID-19, travellers served by him/her are the close contact and to be managed accordingly.
- viii. Close contacts should provide their contact details to the health authorities.
- ix. The airline crew must fill in the Traveller Locator Form for suspected cases (**Appendix 2**).
- x. Write all measures taken on board and record them in the Report on Measures Taken Onboard Form (**Appendix 3**).
- xi. Submit both Appendix 2 and Appendix 3 to health authorities upon arrival.

2.0 Management of travellers with suspected symptoms of COVID-19 by the health authority

- i. A Public Health Team (Certified health personnel such as Medical Doctor, Nurse/Medical Assistant, and Assistant Environmental Health Officer (AEHO) are stationed at the arrival gates.
- ii. The assigned team will then proceed to the flight with suspected traveller/s to clarify the health inspection procedure. The assigned team must also request the traveller/s locator form (Appendix 2), a report on measures taken on board (Appendix 3), a general form of declaration of health and flight manifest.
- iii. The airline crew should inform the assigned public health team of any symptomatic travellers onboard. The symptomatic travellers will be tagged with red tags. The travellers identified are given appropriate protective face masks (preferably 3-ply) and shifted to the aircraft rear if possible. Otherwise to vacate two rows in front and two rows at the back of the symptomatic traveler/s.

- iv. All traveller/s (except those suspected COVID-19 infections) will be allowed to disembark the aircraft to proceed to COVID-19 symptoms screening bay.
- v. Symptomatic travellers will be examined. If they fall into the criteria of suspected case of COVID-19:
 - a. To refer the case to the nearest hospital for further management and the confirmation COVID-19 test.
 - b. To notify health authorities in those areas in which the contacts reside (District Health Office (DHO) and State CPRC).
- vi. The health authority must inform the airline crew regarding the suspected or positive COVID-19 case and direct them to proceed with the disinfection process of the aircraft which brought the suspected traveller/s.
- vii. Any positive COVID-19 case onboard, the health authorities (respective DHO) needs to:
 - Initiate contact tracing for *close contact of positive case (traveller/s and crew).
 - To proceed with a COVID-19 test, issue a Home Surveillance Order (HSO), and home quarantine for 10 days for all close contacts of positive cases (traveller and crew).
 - DHO needs to work with a team with KLIA health authorities to issue HSO and to proceed with a screening for COVID-19 amongst the affected airline crew.

*Refer to 1.3.vi for the definition of close contact.

C. SCREENING PROCEDURE AT INTERNATIONAL POINTS OF ENTRY (POE) FOR TRAVELLERS AND AIRLINE CREWS (FLOW CHART – APPENDIX 4A)

1.0 Health officials must ensure all travellers.

- i. Has registered their details in the *MySejahtera* mobile application. <https://mysejahtera.malaysia.gov.my/> .Download the mobile application at Apple App Store, Google play store, and the Huawei Apps gallery.
- ii. Fill in the HDF in *the MySejahtera* application.
- iii. Scan *MySejahtera* QR code for travellers upon arrival
- iv. Has a valid result of negative RT-PCR COVID-19 test which is taken not more than 72 hours prior departure (refer to appendix 6).
- v. Has a valid COVID-19 vaccination certificate and has an approval for home quarantine for those who requested.

2.0 Management of travellers at Point of Entry (POE) (**Appendix 4**)

2.1 A fully vaccinated for COVID-19 traveller are those: -

- i. ≥14 days after they have received the second dose in a 2-dose vaccine (e.g. Pfizer, AstraZeneca, and Sinovac)
- ii. ≥ 28 days after a single-dose vaccine (e.g. Johnson & Johnson, CanSino).
 - a. Fully vaccinated travellers can be quarantined at home for 7 days depending on the assessment by the Ministry of Health (MOH). They can request for home quarantine through home quarantine website portal via: <https://hso.moh.gov.my/outbreak-portal-hqa/index>. If no approval from MOH, these travellers need to be quarantine in QS for 7 days.
 - b. Unvaccinated/incomplete vaccination travellers need to be quarantine in QS for 10 days.

2.2 Management of travellers at POE

Identify symptomatic travellers

- i. Asymptomatic travellers
 - a. RT-PCR COVID-19 test to be done.
 - b. Assess for eligibility for home quarantine (check for the COVID-19 vaccination certificate and approval from MOH).
 - c. To provide a digital Observation & Surveillance Order (HSO) (Auto update on *MySejahtera* application post scanning the QR code), wear an HSO wristband and to proceed with home quarantine for 7 days. If there is no approval for home quarantine by MOH to quarantine in Quarantine station (QS) for 7 days.
 - d. Unvaccinated/incomplete vaccination travellers need to be quarantine in QS for 10 days.

- ii. Symptomatic travellers
 - a. Assessments for symptoms severity.
 - b. Travellers with moderate/severe symptoms are to be referred to certified medical team for further management.
 - c. Travellers with mild symptoms are required to proceed with RT-PCR COVID-19 test.
 - If RT-PCR turned out to be positive, to refer to certified medical team for further management.
 - If RT-PCR results as negative, to provide a digital HSO (Auto update on MySejahtera app post scanning the QR code) and wear HSO wristband. To quarantine the Person under Supervision (PUS) at QS or home depending on home quarantine approval.

At QS/home quarantine:

- i. Monitor the health status of the travellers (PUS) for 10 days via the Digital HAT in *MySejahtera*.
- ii. At any time, if PUS develops symptoms, they will be assessed further for the severity of the symptoms. Moderate and severe symptoms are to be referred to the nearest hospital/ health facility. Mild symptoms are required to proceed with a RT-PCR COVID-19 test.
 - If turns out positive, for referral to nearest hospital/PKRC.
 - If turns out negative, to continue his/ her quarantine as stated above.
- iii. On day 5, to repeat a RT-PCR COVID-19 test. If the result turns positive, to proceed with referral to medical expertise for further assessment and management.
- iv. On day 8:
 - a. Asymptomatic PUS with a negative test result: -
 - The digital release order (RO) will be given through *MySejahtera*.
 - The wristband will be removed by DHO.
 - b. Symptomatic PUS with a negative test result: -
 - Do further risk assessment and may continue quarantine till Day 14.

*Note: For **not fully vaccinated** travellers to quarantine for 10 days (at QS), to repeat second RT -PCR COVID-19 test on day 8, if Negative for RO on Day 11.

2.3 Traveller/s transiting from overseas at any POE in Malaysia are allowed to proceed to their domestic destination except those ones who are symptomatic, positive cases and close contact of COVID-19 cases. However, for Sabah, Sarawak, and Wilayah Persekutuan Labuan it depends solely on the current requirements by the respective states. Kindly refer to the website which belongs to respective states for further information.

2.4 Management of airlines *crew

2.4.1 Commercial and cargo airline crew (International landing)

Malaysian based crew - overnight crew

- i. Download and update *MySejahtera*.
- ii. Check for the COVID-19 vaccination certificate
- iii. Fever screening and RTK-Ag on arrival
 - If turns out to be positive, refer to a medical expertise for further management.
 - If turns out to be negative, give HSO and wristband. Quarantine at home for 7 days until next flight. Once quarantine period has been completed, RO will be given and DHO will proceed with the removal of the wristband

Malaysian-based crew – turn around flight.

- i. Download and update *MySejahtera*
- ii. Check for the COVID-19 vaccination certificate
- iii. Fever screening: -
 - If symptomatic: to refer medical expertise for further management.
 - If asymptomatic, to advise for self-monitoring on health status using the digital HAT for 7 days. If develop any symptoms during self-monitoring, the airline crew are advised to seek medical treatment / advice.

Foreign-based crew (overnight crew)

- i. Ensure crew provides a valid result of COVID-19 negative test taken within 72 hours prior departure and the COVID-19 vaccination certificate.
- ii. Upload and update *MySejahtera*.
- iii. Fever screening and RTK-Ag on arrival.

- iv. If turns out to be positive, refer to a medical team for further management. If turns out to be negative, to provide HSO and a wristband. To quarantine at home/hotel for 7 days/ until the next flight scheduled.
- v. Once completed quarantine, the RO will be given and will be preceded with removal of wristband.

2.4.2 Private jet crew (controlled itinerary)

Foreign base crew

- i. Ensure crew provides a valid result of COVID-19 negative test taken within 72 hours prior departure and the COVID-19 vaccination certificate.
- ii. To do a RTK-Ag test upon arrival at PoE.
- iii. To provide HSO with a wristband for 7 days /until next flight.
- iv. If the result is positive, for referral to medical team for further management. If negative, crew is advised to continue quarantine in the hotel until departure.
- v. If they develop symptoms of COVID-19, advise them to seek treatment immediately.
- vi. Once completed quarantine, the RO will be given and DHO will proceed with removal of wristband.

Malaysian base crew

- i. Ensure crew provides a proof of the COVID-19 vaccination certificate
- ii. To do a RTK-Ag test upon arrival at POE. To provide HSO and to wear a wristband until result comes out.
- iii. If the result is positive, for referral to medical team for further management. If negative, RO will be given and proceed with the removal of wristband.
- iv. For turnaround flight, COVID-19 test can be exempted.

Note:

*Crew includes Pilot, Cabin Crew, Engineer, Loadmaster, Security, Training Pilot & Cabin Crew whose names are registered in General Declaration (GD).

2.5 Management of Diplomats at POE

- i. Ensure a valid negative result of RT-PCR COVID-19 test taken within 72 hours prior departure.
- ii. To proceed with a RT-PCR COVID-19 test upon arrival.
- iii. To provide digital HSO (Auto update on MySejahtera app post scanning the QR code) and a wristband and to proceed with a home quarantine for 7 days.
- iv. RT-PCR COVID-19 test on day-5.
- v. On day 8,
 - If the result is negative and PUS is asymptomatic, digital RO will be given and DHO remove the wristband.
 - If symptomatic, further risk assessment is to be done and the duration of quarantine can be extended.

*Note: If **not fully vaccinated** to repeat COVID 19 RT PCR test On Day 8, and to give release order on Day 11

D. PORT HEALTH PROCEDURES DURING PANDEMIC

- 1.0 During this COVID-19 pandemic, all ships are to be issued quarantine status. Any personnel are not allowed to go onboard before undergoing a risk assessment by the Port Health Authority (PHO/DHO) and are subject for confirmation by Marine Department Malaysia (MARDEP).
- 2.0 The Ministry of Health requires several documents that need to be submitted to the in charge health authorities at least three (3) days prior arrival at any port in Malaysia includes as below:
 - i. Maritime health declaration
 - ii. Port of call for the past 14 days with the list of all on-signers with information on: -
 - a. RT PCR results, and
 - b. History of close contacts with the COVID-19 case for the past 14 days.
 - c. Health status profile of all crew members for the past 14 days.
 - iii. Information about any death incidents onboard and the cause of death for the past 14 days.
- 3.0 Even though the ship obtained the free pratique, the crew other than the off-signers are not allowed to disembark before getting approvals from the related port authorities MARDEP, MOH, and Immigration Department.
- 4.0 Port Health Procedures
 - 4.1 Ships without a suspected case
 - i. Upon arrival at the port, vessels are to be evaluated. AEHO will review the maritime declaration of health document and other relevant documents and decide the need for embarkment of the ship
 - ii. A free pratique and port health clearance will be issued to the Captain or Shipping Agent if the ship has a valid Ship Sanitation Control Certificate (SSCC), Ship Sanitation Control Exemption Certificate (SSCEC), and satisfactory sanitary conditions.
 - 4.2 Ships with a suspected case/confirmed COVID-19 cases
 - i. The shipping crew/agent is responsible for informing the port health authority of any suspected case of COVID-19 on the ship that plans to enter the Malaysian port.
 - ii. The port health authority needs to inform MOH for advice. Refer **appendix 7** for the detail.

4.3 Ships with emergency cases (a scheduled/ an unscheduled call)

- i. AEHO will need to review all the emergency requests from the shipping agent.
- ii. Verify the relevant documents and to inform DHO or Port Health Officer (PHO).
- iii. DHO/PHO discusses with other relevant agencies at the port and consult the nearest physicians / medical team for opinions.
- iv. The DHO/PHO may also consult the officer in charge from the Ministry of health (Disease Control Division).
- v. If approval attained and allowed for an entry, an agent must arrange for a private medical team to go onboard for medical assessment.

4.4 Ship with death case onboard

- i. To review and verify all the relevant documents and inform DHO or PHO for further management.
- ii. DHO/PHO will discuss with the ministry of health officer (Disease Control Division) for their opinion.

Note:

- Critical case: Referral of the case to the nearest hospital/health facilities Immediately
- Non-critical case: RT-PCR COVID-19 test to be done before referring the case to the nearest hospital.
- "Scheduled call" means the vessel has declared any port in Malaysia as their next port of call following their initial voyage plan with no intention for any emergency/positive COVID-19 treatment. Further confirmation of the dedicated ship status/safety aspects will be clarified and assisted by MARDEP."
- "Unscheduled call" which means any foreign-registered ships without any related/affected/suspected Malaysian crew members on board and who has not named any port in Malaysia as their next port of call following their initial voyage plan, and their pre-arrival notice to MARDEP/DHO/PHO/Port Authorities is to be made less than three (3) days prior their arrival to any Malaysian port. Further confirmation of the vessel's status/safety aspects will be clarified and assisted by MARDEP.

5.0 Procedures of repairing, maintenance, surveys, audits, inspections, statutory technical visits, supplies, and all other **supernumeraries** activities onboard as follows:

- i. For those who are on board for more than two weeks (>10 days), the procedure is similar to the sign-on/sign-off of the seafarers.
- ii. Those who are on board more than 8 hours, but less than 14 days requires a RT-PCR COVID-19 test prior embarkation and on day-3 of disembarkation.

- iii. Those who are on board for less than 8 hours are exempted from the COVID-19 test. However, they need to comply with COVID-19 SOP's (wearing face masks, physical distancing, to avoid large gatherings, and practice hand hygiene).
- 6.0 All final clearance of the crew change for seafarers and also those who are in charge of navigation, electrical, engineering, or catering of the ship, signing-on or off at any port in Malaysia, is subject to MARDEP confirmation and determination in taking into account the public health advice and requirements by the Ministry of Health.
- 7.0 All International cruise vessels are NOT allowed to enter all ports in Malaysia except for those in certain conditions:
- i. Disembarkation of a seriously ill crew/traveler/s.
 - ii. To receive essential supplies (food, water, gas) and for the need to repair or any sort of maintenance work for the vessel.
 - iii. Sign-on /sign-off of the crew with approval from MARDEP, Immigration Department, and the Ministry of Health.

Note:

- **Seafarers** are the crew members who work on the navigation site, engine, catering, or electrical section/departments of the vessel. The crew has a crew agreement, follows the ship's voyage, and are listed on the IMO Crew List
- **Supernumeraries** and industrial workers are those who are not officially documented as seafarers and do not perform the primary navigational duties of a ship on the navigational, engine, catering, or electrical parts of the ship. They may follow the ship's voyage but have no crew agreement or are not listed on the IMO Crew List. For example, engineers, technicians, ship superintendents, auditors, ship-owner representatives, scientists, medical doctors, riding crews, crew spouses, etc.

E. CREW CHANGE PROCEDURE FOR SEAFARERS AND OFFSHORE WORKERS (FLOW CHART- APPENDIX 6)

(Procedures for a crew change at Sabah, Sarawak and Labuan Port depends on any changes by State Disaster Committee)

1.0 Procedure for Seafarers (all the costs for quarantine period and COVID-19 test will be beared by the shipping Company or Agent).

- Crew change procedure is preferably done at the dock and not at the anchorage site. However, this process can be carried out at the anchorage site in certain conditions according to the assessment done by MARDEP.
- If the crew change needs to be done at the anchorage, the agent, with the advice from MARDEP, will give full assistance ensuring the safety of the health officer during transportation to the ship for inspection.

1.1 Sign-on

- a. Malaysian seafarers and non-Malaysian reside in Malaysia
 - i. Seafarers need to communicate with the relevant PHO for the sign-on procedure.
 - ii. Seafarers are to take RT-PCR COVID-19 test at any private lab/ health centre approved by the MOH, 72 hours prior sign on day.
 - iii. PHO/DHO will issue HSO and to proceed with home quarantine.
 - If the result is positive, to refer to COVID-19 Assessment Centre (CAC) for assessment and further management.
 - If the result is negative to continue quarantine until sign on day and for DHO /health officer to issue RO.
 - iv. Requirement before signing-on are:
 - Negative COVID 19 RT-PCR test results on Day 1.
 - The release order
 - v. The logistic arrangement of the seafarers, including the transportation is solely the responsibility of an agent or shipping company. The agent must ensure that the seafarers have arrived at the related port within 24 hours of RO given.
 - vi. If sign-on is cancelled or postponed due to a specific reason:
 - If sign-on after Day 3, RTK-Ag is mandatory.
 - On-signer must continue quarantine at home until the sign-on day.

Note : If the seafarer is **not fully vaccinated** to do a RT -PCR COVID -19 test 8 days prior sign on day, quarantine at home for 10 days and to repeat RT -PCR on Day 5. To give RO on day 11 if RT-PCR day 8 negative.

b. Seafarers from abroad

- i. All seafarers from abroad require the following procedure to enter Malaysia as in SCREENING PROCEDURE AT INTERNATIONAL POINTS OF ENTRY (POE) FOR TRAVELLERS AND AIRLINE CREWS (C 1-3).
- ii. The crew is allowed to sign on once has completed the mandatory quarantine period with a COVID-19 negative test result, and once the ship has arrived at the port of call.
- iii. If sign-on is cancelled or postponed due to a specific reason on Day 10, they will have to:
 - Repeat a COVID-19 RTK-Ag
 - On-signers must continue the quarantine period until the day of sign-on.
 - If symptoms develop during the quarantine period, they need to seek treatment at the nearest health centre.

Note:

A seafarer who has been previously infected with COVID-19 may be permitted to sign on after completing the treatment or fully recovered from COVID-19 infection. He needs to provide proof of previous and latest RT-PCR COVID-19 test (with the CT-value) and a letter from the healthcare provider/ public health official that clearly states the end of end of isolation period (e.g. discharge note, release order, etc).

1.2 Sign-off

- a. International waters (Malaysian and Non-Malaysian)
 - i. Documents that need to be sent to health authorities at least three (3) days before arrival to any port in Malaysia include:
 - Maritime health declaration
 - Port of call for the past 14 days with the list of all on-signers with information on: -
 - ✓ their RT PCR COVID-19 test results, and
 - ✓ history of contact with any COVID-19 case for the past 14 days.
 - Health status of all crew for the past 14 days.
 - Information about any death onboard and the cause of death for the past 14 days.
 - ii. For asymptomatic and fully vaccinated seafarers can be quarantined at home for 7 days. They are to be given digital HSO (Auto update on MySejahtera app post scanning the QR code) and wristband by DHO.

- iii. RT-PCR COVID-19 test to be taken on Day 1 (by a private practitioner at the port of entry).
 - In the case of positive results, the agent will proceed in arranging the facilities to seek medical attention.
 - In the case of negative results, they may continue quarantine until Day 7, and to repeat RT- PCR COVID 19 test on Day 5.
- iv. RO will be given on day 8, if COVID- 19 test on day 5 is negative.
- v. The logistic arrangement of the seafarer including transportation and getting cross-state approval from the relevant authorities is the responsibility of the agent/shipping company.

Note:

*If seafarer **not fully vaccinated** to do a second RT -PCR COVID -19 test on day 8 of quarantine and to give release order on day 11 if RT-PCR COVID-19 day 8 is negative.

- b. For seafarers on a stationary ship operating exclusively in domestic water for more than 14 days and no on-signers for the past 14 days:

Seafarer intending to fly abroad after signing off.

- i. To proceed with a RT-PCR COVID-19 test. They are to be given HSO and wristbands by DHO. Quarantine in QS.
- ii. For positive results, the agent must identify a private hospital or private PKRC for admission / further management.
- iii. For negative results, they may continue a mandatory quarantine period for 10 days with a repeated COVID-19 RT-PCR test on Day-8, or until the day they are expected to travel abroad (with proof of flight ticket if less than 10 days). Once quarantine has been completed, District Health Office (DHO) removes the wristband and RO will be given.
- iv. The logistic arrangements of the seafarer including transportation are solely the responsibility of the agent/shipping company.
- v. Advised to seek medical attention if symptoms occur during the quarantine period.

Seafarers to stay in Malaysia after signing-off.

- i. To do a RT-PCR COVID-19 test upon arrival (Day 1) with an HSO and wristband placement by DHO.
- ii. For positive results, the agent must identify a private hospital or private PKRC for admission / further management.
- iii. Seafarers with negative results will be given RO and allowed to sign off.

Note:

* If **not fully vaccinated** to do a second RT -PCR COVID -19 test Day 8 of quarantine and to release order on Day 11 if RT-PCR COVID-19 Day 8 negative.

1.3 Procedures for crew members transferring process between 2 vessels (sign-off from vessel A and sign-on to vessel B).

- i. This procedure may be only considered based on conditions:
 - The vessels status, location, and crew change applications are confirmed and finalized by MARDEP.
 - The location of both vessels should be within the same port limit.
 - The process should occur on the same day and SOP's should be followed mandatorily for prevention of COVID-19 infection.
 - To ensure no shore/community exposures.
- ii. Crew sign-off from Vessel B – follow the quarantine process as 1.2.1.
- iii. Crew sign-off from Vessel A (proceeding to sign-on to vessel B)
 - Three (3) days prior sign-off from vessel A, the crew is required to monitor their daily health status.
 - To undergo a COVID-19 RT-PCR test.
 - If positive, to refer to a medical team for further management.
 - If negative, to allow transferring process(sign-on) to vessel B. The crew needs to undergo 11 days of isolation and continue to monitor health status for 11 days on ship B.

2.0 Procedure for Offshore Workers

(Procedures embarkation/disembarkation at Sabah, Sarawak, and Labuan Port depends on any changes by State Disaster Committee)

2.1 Embarkation procedure

Embarkation of Malaysian/Non-Malaysian offshore workers reside in Malaysia.

- i. Offshore worker needs to communicate with the relevant PHO for the embarkation procedure.

- ii. Off shore worker is to take RT-PCR COVID-19 test at any private lab/ health centre approved by the MOH, 72 hours prior sign on day.
 - a. PHO/DHO will issue HSO and for quarantine at home.
 - b. If the result is positive, refer him to COVID-19 Assessment Centre (CAC) for assessment and further management.
 - c. If the result is negative to continue quarantine until sign on day and for DHO /health officer to issue RO.
- iii. Requirement before embarkation procedure are:
 - a. Negative COVID 19 RT-PCR test results on Day 1.
 - b. The release order (Annex 17a)
- iv. The logistic arrangement of the offshore worker, including the transportation is solely the responsibility of an agent. The agent must ensure that the off shore worker has arrived at the related port within 24 hours of RO given.
- v. If sign-on is cancelled or postponed due to a specific reason:
 - If sign-on after Day 5, RTK-Ag is mandatory.
 - On-signer must continue quarantine at home until the sign-on day.

Note:

* If **not fully vaccinated** offshore worker to do a RT -PCR COVID -19 test 10 days prior sign on day, quarantine at home and to repeat RT -PCR on Day 8.

Embarkation of offshore workers from abroad

- i. The procedure as a sign-on procedure for seafarers from abroad (1.1b) and Appendix 4a
- ii. The workers are allowed to sign on after the completion quarantine period and a with a negative COVID-19 test result.

2.2 Disembarkation procedure

Offshore workers from domestic offshore platform/vessels

- i. All off-shore workers will be required to do an RT-PCR COVID-19 test and to quarantine in QS/home based on assessments by PHO (depends on the location of the worker's house).
- ii. For positive results, the agent must identify a private hospital or private PKRC for admission / further management.
- iii. For asymptomatic and negative results, give the RO and remove the wristband.
- iv. The logistic arrangement of the workers including transportation is solely the responsibility of the agent/shipping company.

Offshore workers from international platform/vessels

- a. All off-shore workers will be required to do an RT-PCR COVID-19 test
 - For positive results, the agent must identify a private hospital or private PKRC for admission / further management.
 - For negative results, to continue the quarantine procedure depends on the risk assessment by the PHO
 - i. If low risk (no embarkation of personnel to the vessel/platform within 14 days), can be release from quarantine once the results comes out negative.
 - ii. If high risk (history of embarkation of personnel to the vessel within 14 days), quarantine for 7 days and repeat RT-PCR on day 5. On day 8, asymptomatic PUS with a negative test result will be given RO and the wristband will be removed.
- b. If **not fully vaccinated** to do a second RT -PCR COVID -19 test done on Day 8 of quarantine and to release order on Day 11 if RT-PCR COVID-19 Day 8 negative.

3.0 Offshore workers with a day trip to the oil and gas platform are exempted from the COVID-19 test and quarantine procedure. Suggest for a weekly or biweekly Covid 19 RTK-Ag test for this group.

Note:

- All positive COVID-19 cases/ individuals are compulsory to be notified to the nearest PKD (*Pejabat Kesihatan Daerah*)
- For all Malaysian travelers, crews, seafarers, and offshore workers with positive COVID-19 test results refer to private hospitals.
- Please assess all Malaysian travelers, crews, seafarers, and offshore workers with positive COVID-19 test results to categorize them as C1 to C5 for a hospital admission or to be isolated at home/hotel/PKRC.

F. AWARENESS TO PUBLIC, TRAVELLERS, CREW, AND HEALTH STAFF ON COVID-19 INFECTION

Increase travelers/ crews/ seafarer/ offshore workers awareness of COVID-19 which include infection prevention and control measures through:

- 1) Distribution of pamphlets and posters online messages.
- 2) Regularly publicize updated information over the social media – Website, Facebook (FB), Instagram, Twitter, Television advertisements and etc.
- 3) On and off talks and briefings on COVID-19 transmission mode, prevention, and control measures.
- 4) Health announcements and messages to focus on public and tourist sites, especially at international airports and seaports.
- 5) Continuously update all health staff and ground handlers on COVID-19, current information and findings including environmental cleaning and disinfection at the PoE.
- 6) Continuously remind staff/crew/travelers to Avoid 3C, and to practice 3W and physical distancing.

AVOID 3C

- a. Avoid crowded places,
- b. Avoid confining and closed place - increase in airflow in a closed space and
- c. Avoid close conversation and talking at close range.

PRACTICE 3 W

- a. Regular handwashing with water and soap or hand sanitizer.
- b. Wear a face mask.
- c. To enlighten all family members and friends to avoid 3C and practice 3W and practice physical distancing of at least 1 m between individuals and taking care of personal hygiene.

G. COLLABORATION WITH OTHER AGENCIES/MINISTRIES

Ministry of Health (MOH) Malaysia collaborates with other relevant agencies such as The Immigration Department of Malaysia, airport/port/ground crossing authorities and agencies, airlines, shipping companies, ground handlers, etc.

1. Dissemination of information regarding COVID-19 infection to any personnel and clients who has possibilities in going to / coming from the affected countries to increase their awareness and preventing the spread of the deadly disease in Malaysia.
2. The Immigration Department of Malaysia will assist the health personnel in referring travelers from abroad for further health assessment.
3. All aircraft/ships/vehicles/vessel owners are required to inform the health authorities at the points of entry if there are suspected cases of COVID-19 onboard.
4. Malaysia Civil Défense Force and Royal Malaysia Police are to assist MOH in random patrolling home surveillance.
5. Civil Aviation Authority in Malaysia and the Ministry of Foreign Affairs is to support the dissemination of information regarding traveler's requirements before departure to Malaysia.